QPR's/DQR's and Management Reports:

Watching Out for Rocks

and Red Flags

GA 2013 SCAEP Annual Training

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Georgia Department of Human Services

Vision, Mission and Core Values

Vision

Stronger Families for a Stronger Georgia.

Mission

Strengthen Georgia by providing Individuals and Families access to services that promote self-sufficiency, independence, and protect Georgia's vulnerable children and adults.

Core Values

- Provide access to resources that offer support and empower Georgians and their families.
- Deliver services professionally and treat all clients with dignity and respect. Manage business operations effectively and efficiently by aligning resources across the agency.
- Promote accountability, transparency and quality in all services we deliver and programs we administer.
- Develop our employees at all levels of the agency.

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- OPR's
  - 5b. Rejected records (fix ASAP!)
  - 8c and 8d. Exclusions (verify documentation)
  - E1. Community Service (hours on approved break will not be reflected in Q rate; under-enrollment will lower CS rate
  - Note: WIA placements (intensive services only)

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DQR Rocks and Red Flags - Error Codes

(taken from the fourth tab (Codes) of the Import File and Edit Specifications, which is available at http://www.scsep-help.com/Documentation/SPARQSpecifications.aspx)

Code	Name	Description
R	Reject	If the edit condition is not met, the record will not be considered in the QPR, and must be corrected. These messages appear on the DQR and EDQP.
DR	Duration Reject	These are Rejects that pertain specifically to data elements that are used in calculating participant duration in SCSEP.
S	Screen Reject	For WDCS users, these error messages appear when they attempt to leave or submit a data entry screen.
W	Warning	If the edit condition is not met, a message will be generated on the DQR and EDQP
DW	Default Warning	If the edit condition is not met, a message will be generated on the DQR and EDQP. Also, SPARQ will make an assumption about the correct data properties and produce the calculation based on that assumption. While the data will not be changed in the database, a warning will be issued to flag what has been done.
EW	Exclude Warning	If the edit condition is not met, a message will be generated on the DQR and EDQP. SPARQ will neither reject the record nor make an assumption about the likely correct data properties. While the record will be processed, it will NOT be included in the affected QPR calculation(s).
1	Warning level 1	Affects performance or eligibility. Highest priority Warning to be resolved. "Error Type" column on DQR should read "Warning Priority 1"
2	Warning level 2	Shows on QPR or is program requirement. Medium priority Warning to be resolved. "Error Type" column on DQR should read "Warning Priority 2"
3	Warning level 3	Does not show on QPR but is mandatory field. Lowest priority Warning to be resolved. "Error Type" column on DQR should read "Warning Priority 3

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SPARQ Release 6.1

- A security change making it impossible to use a single account to log into SPARQ from more than one computer at the same time. Allowing multiple users to share a single account has long been against policy, and SPARQ will now enforce that policy. If any users are still sharing an account, separate accounts must be set up for each user immediately.

SPARQ Release 6.1

- The volunteerism measure will be added to the QPR.

- Changes to edits. We will provide more detailed information when the release is implemented, but at this time we'd like to call your attention to the following:

  - The following errors are currently level 1 warnings. These will be changed to rejects. If you address any such warnings on your DQRs now, you can avoid having these rejects after the release is implemented.

    - P13a.1-1: "Did applicant engage in volunteer work prior to participation?" is blank.

    - P13a.1-2: "Did applicant engage in volunteer work prior to participation?" is blank.

    - A16d.1-1: "Does participant engage in volunteer work (in addition to the community service assignment) during enrollment?" is blank.

Management Report Rocks and Red Flags

– Be **SURE** to check (monthly):

- Pending follow-ups

- WDL's (Waiver of Durational Limits) – helps avoid Durational Limit Reject errors

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Questions/Comments